



Western Sullivan Public Library

Regular Board Meeting

April 8, 2024

Delaware Free Branch, 5:30pm

Approved Minutes

Members Present: Francis Cape, Pam Reinhardt, Sue Bodenstein, Kevin McDonough, Barbara Winfield, Phyllis Haynes, and Linda Pomes.

Absent: Evan Eisenberg
and Amber Novikov

Staff Present: Audra Everett, Director.

Call to Order: At 5:30 p.m. the meeting was called to order by President Linda Pomes with the Pledge of Allegiance.

Adoption of Agenda: On a motion by Phyllis Haynes and seconded by Kevin McDonough, the agenda was approved as amended by unanimous consent.

Public Comment: Michelle Schroeder attended the meeting, was interested in how the library operated “behind the scenes.” Expressed interest in joining us.

Approval of Meeting Minutes: On a motion by Barbara Winfield and seconded by Pam Reinhardt, the March 11, 2024, meeting minutes were approved as amended. Francis Cape abstained.

Financial Reports:

- a. On a motion by Kevin McDonough and seconded by Pam Reinhardt, the monthly Treasurer’s Report was approved by unanimous consent.
- b. On a motion by Pam Reinhardt and seconded by Barbara Winfield, the monthly Financial Reports through April 7, 2024, were approved by unanimous consent.



Western Sullivan Public Library

- c. On a motion by Kevin McDonough and seconded by Francis Cape, the payment of bills through April 7, 2024, were approved by unanimous consent.

New Business:

- a. The contract for the Delaware Free HVAC project by the Avolio Brothers in Norwich was approved for the price of \$65,000.00 on a motion made by Pam Reinhardt and seconded by Phyllis Haynes and approved by unanimous consent.
- b. On a motion by Kevin McDonough and seconded by Barbara Winfield, a motion was made to approve a deposit in the amount of \$26,000 to Avolio Brothers, which represents the required 40% deposit at this time. This was approved by unanimous consent.
- c. The Trustees accept with regret the retirement of Irma Schilling as of 3/11/2024 on a motion made by Pam Reinhardt and seconded by Kevin McDonough. Approved by unanimous consent.
- d. Alexa Simonelli was appointed to permanent full-time Library Branch Manager as of April 9, 2024 on a motion made by Francis Cape and seconded by Barbara Winfield. Approved by unanimous consent.
- e. Tusten Heritage Community Garden Lease Renewal to be discussed at the May meeting.

Unfinished Business:

- a. Tusten Heritage Community Garden Lease Renewal to be discussed at the May meeting.

Committee Reports:

- Building- had a meeting March 25th, next one in June. Narrowsburg needs four new toilets. Audra is meeting with NYSE&G to learn more about rebates to help with costs of LED lights.
- Personnel- Francis Cape still needs three director's evaluations
- Donations



Western Sullivan Public Library

- Finance-Budget Vote will be April 17, 2024
- Bylaws
- Nominating
- FOL Liaison
- Executive
- Strategic Planning- to meet in June

Dates to Remember:

- a. See monthly online newsletter
- b. Volunteer Appreciation Celebration, April 27, 2024, 10 a.m. at the Blue Fox Motel

Adjournment: On a motion made by Kevin McDonough and seconded by Francis Cape, the board voted by unanimous consent to adjourn the meeting at 6:15 pm.

Next Meeting: Monday, May 13, 2024, Jeffersonville Branch.

Sue Bodenstein
Acting Secretary



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