



Western Sullivan Public Library

Regular Board Meeting

March 11, 2024

Tusten-Cochecton Branch, 5:30pm

Approved Minutes

Members Present: Evan Eisenberg, Sue Bodenstein, Kevin McDonough, Barbara Winfield, Amber Novikov, Phyllis Haynes, and Linda Pomes.

Absent: Francis Cape.

Zoom: Pam Reinhardt

Staff Present: Audra Everett, Director.

Call to Order: At 5:30 p.m. the meeting was called to order by President Linda Pomes with the Pledge of Allegiance.

Adoption of Agenda: On a motion by Kevin McDonough and seconded by Phyllis Haynes, the agenda was approved as amended by unanimous consent.

Public Comment: Margaret Bruetsch and Carl Bruesch spoke during public comment in regards to a staff resignation, and adding public comment at the end of the meeting and W-2 forms, respectively.

Approval of Meeting Minutes: On a motion by Barbara Winfield and seconded by Evan Eisenberg, the February 12, 2024, meeting minutes were approved as amended by unanimous consent.

Financial Reports:

- a. On a motion by Evan Eisenberg and seconded by Pam Reinhardt, the monthly Treasurer's Report was approved by unanimous consent.
- b. On a motion by Kevin McDonough and seconded by Barbara Winfield, the monthly Financial Reports through March 10, 2024, were approved by unanimous consent.



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- c. On a motion by Kevin McDonough and seconded by Sue Bodenstein, the payment of bills through March 10, 2024, were approved by unanimous consent.

New Business:

- a. Resolution #7 to accept the bid for the Delaware Free HVAC from Avolio Brothers in Norwich for the price of \$64,500.00 was made by Phyllis Haynes and seconded by Barbara Winfield and approved by unanimous consent.
- b. On a motion by Amber Novikov and seconded by Susan Bodenstein, the Delaware Free Restorations bid results were tabled until the next meeting and approved by unanimous consent to be tabled.
- c. Resolution # 8 was made by Kevin McDonough and seconded by Evan Eisenberg for the NYS Annual Report as follows: “The Library operated under its plan of service in accordance with the provisions of Education Law and the Regulations of the Commissioner, and assures that the 2023 Annual Report was reviewed and accepted by the Board on March 11, 2024.” This was approved by unanimous consent.
- d. A motion made by Amber Novikov and seconded by Barbara Winfield to approve the hourly rate of \$16.00 per hour for eight poll workers (3 Jeff, 2 Del, 3 Nar) for the library’s budget vote and trustee election on April 17, 2024 was approved by unanimous consent.
- e. A motion made by Phyllis Haynes and seconded by Kevin McDonough to approve the proposed budget by roll call vote for the 2024-2025 proposed library budget and approved as follows:

Kevin McDonough – aye	Phyllis Haynes – aye
Barbara Winfield – aye	Evan Eisenberg – aye
Susan Bodenstein – aye	Amber Novikov – aye
Pam Reinhardt – aye	



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- f. A motion by Susan Bodenstein and seconded by Barbara Winfield to approve the 2023 WSPL Annual report to the community was approved by unanimous consent.
- g. A motion to approve the Free Access to Minors Policy made by Amber Novikov and seconded by Evan Eisenberg was approved by unanimous consent. A motion to approve the Homebound (Library Delivery) Policy was made by Kevin McDonough and seconded by Phyllis Haynes and was approved by unanimous consent. A motion to approve the Nepotism Policy was made by Kevin McDonough and seconded by Barbara Winfield and was approved by unanimous consent.
- h. A motion by Barbara Winfield and seconded by Amber Novikov to approve the elevator contract payment for the annual inspection and maintenance agreement totaling \$3,641.25 was approved by unanimous consent.

Unfinished Business:

- a. Poet Laureate Project: A motion by Barbara Winfield and seconded by Pam Reinhardt to approve the amended memorandum of understanding of the Poet Laureate Project was approved by unanimous consent.

Committee Reports

- Building
- Personnel- Kevin McDonough- The director's evaluation will be emailed.
- Donations
- Finance
- Bylaws
- Nominating
- FOL Liaison
- Executive



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- Strategic Planning- Linda Pomes and Sue Bodenstein are both on the committee.

Dates to Remember

- a. See monthly online newsletter
- b. Budget Information Session on April 8, 2024, 5:00 pm at the Delaware Free Branch

Adjournment: On a motion made by Kevin McDonough and seconded by Sue Bodenstein, the board voted by unanimous consent to adjourn the meeting at 6:54 pm.

Next Meeting: Monday, April 08, 2024, Delaware Free Branch.

Amber Novikov
Secretary