



Western Sullivan Public Library

**Board of Trustees Regular Meeting
Jeffersonville Branch at 5:30pm
August 14, 2023
Approved Minutes**

Members Present: Kevin McDonough, Barbara Winfield, Pam Reinhardt, Amber Novikov, Sue Bodenstein, Phyllis Haynes, and Linda Pomes.

Absent: Evan Eisenberg and Francis Cape.

Staff Present: Audra Everett, Director.

Call to Order: At 5:30 p.m. the meeting was called to order by President Linda Pomes with the Pledge of Allegiance.

Adoption of Agenda: On a motion by Pam Reinhardt and seconded by Kevin McDonough, the agenda as amended was approved by unanimous consent.

Approval of Meeting Minutes: On a motion by Kevin McDonough and seconded by Barbara Winfield, the June 10, 2023, reorganizational meeting minutes were approved as amended by unanimous consent.

On a motion by Kevin McDonough and seconded by Phyllis Haynes, the June 10, 2023, regular meeting minutes were approved by unanimous consent.

Financial Reports:

- a. On a motion by Sue Bodenstein and seconded by Barbara Winfield, the Treasurer's report was approved by unanimous consent.
- b. On a motion by Pam Reinhardt and seconded by Amber Novikov, the monthly Financial Reports through August 13, 2023, were approved by unanimous consent.
- c. On a motion by Pam Reinhardt and seconded by Kevin McDonough, the payment of the bills through August 13, 2023, was approved by unanimous consent.

New Business:

- a. On a motion by Barbara Winfield and seconded by Phyllis Haynes, the budget transfers were approved by unanimous consent.
- b. On a motion by Kevin McDonough and seconded by Pam Reinhardt, the budget carryovers were approved by unanimous consent.
- c. On a motion by Phyllis Haynes and seconded by Barbara Winfield the board meeting schedule as amended was approved by unanimous consent.



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- d. On Resolution (No. 3 2022-2024) by Barbara Winfield and seconded by Kevin McDonough the board approved by unanimous consent the Insurance renewal, payment to not exceed \$15,600.
- e. On a motion by Kevin McDonough and seconded by Sue Bodenstein, using Amazon's Pay by Invoice option was approved by unanimous consent.
- f. The Board Meetings Policy was reviewed and approved as amended. Motion to approve was made by Barbara Winfield and seconded by Kevin McDonough.
- g. On a motion made by Phyllis Haynes and seconded by Barbara Winfield, the temporary membership policy revisions were approved by unanimous consent.
- h. The Personnel Policy revisions were reviewed and a motion to approve the revisions was made by Pam Reinhardt and seconded by Barbara Windfield. Approved by unanimous consent.
- i. On a motion made by Kevin McDonough and seconded by Pam Reinhardt and approved by unanimous consent the board entered the executive session at 6:28pm and exited at 6:38pm.

Old Business:

- a. DEL Heating/ Cooling Upgrades: Update on the project.
- b. On a motion made by Barbara Winfield and seconded by Sue Bodenstein, the resolution approved at the July meeting for the Jeffersonville project has been rescinded by unanimous consent.
- c. No action made on the Board of trustee's statement on material challenges until reviewed by the attorney.

Committee Reports:

- Building: Barbara Windfield will plan walkthroughs at the branches
- Personnel
- Donations: Phyllis Haynes reported numerous donations.
- Finance
- Bylaws
- Nominating
- FOL Liaison
- Executive

Adjournment: On a motion made by Kevin McDonough and seconded by Sue Bodenstein, the board voted by unanimous consent to adjourn the meeting at 6:49 pm.

Amber Novikov
Secretary