



# Western Sullivan Public Library

**Regular Board Meeting via Zoom February 14, 2022, at 5:30 p.m.**

## **Approved Minutes**

**I. Call to Order** by Linda Pomes at 5:30 p.m.

Attendance: Marguerite Brown, Francis Cape, Evan Eisenberg, Kevin McDonough, Amber Novikov, Linda Pomes, Pam Reinhardt, Barbara Winfield, and Audra Everett.

Absent: Chris Peacock

**II. Pledge of Allegiance**

**III. Adoption of Agenda** Motion to adopt the Agenda by Kevin McDonough and Second by Barbara Winfield. Approval by Unanimous consent.

**IV. Public Comment Period** None

**V. Approval of January 10, 2022, regular meeting minutes** Motion by Marguerite Brown and Second by Pam Reinhardt. Approval by Unanimous consent.

**VI. Financial Reports**

**a. Treasurer's Report** Motion by Kevin McDonough and Second by Evan Eisenberg. Approval by Unanimous consent.

**b. Monthly Financial Reports through February 13, 2022, Payment of Bills through February 13, 2022.** By Marguerite Brown and Second by Barbara Winfield. Approved by Unanimous consent.

**Resolution to add Evan Eisenberg as signer on Jeff Bank checking accounts \*8355 and \*8139.**

Kevin- Resolved and Second Pam Reinhardt. Approval by Unanimous consent.

**VII. Director's Report**

**VIII. New Business**



# Western Sullivan Public Library

## **a. Annual Report to the Community**

**b. Library Page at Delaware Free** Motion to approve Antony Waite to Library Page position at Delaware branch for \$13.20 per hour starting 1/29/22. Motion made by Kevin McDonough and seconded by Barbara Winfield. Approval by Unanimous consent.

**c. Materials Selection/Collection Development Policy** Motion made to consolidate documents from the materials selection policy, local collections policy, statement of concern and interlibrary loan policy. Motion made by Evan Eisenberg. Motion to approve by Francis Cape and seconded by Pam Reinhardt. Approval by Unanimous consent.

**d. Request for Proposal: JEF Lighting Upgrade** Motion to approve the request for proposal made by Barbara and seconded by Evan. Approved by unanimous consent.

## **IX. Old Business**

**a. Reopening Plan 2022-2023** Motion to update the Reopening Plan with the following changes effective Feb. 14, 2022: When the HERO Act designation is ended, the library staff will discontinue daily health screenings, cleaning guidelines, and phase out remote work. (Note: As of today, the HERO Act employee safety protocols stay in effect through March 17, 2022.) Shields will remain in place at circulation desks and curbside pickup will still be available to patrons. Time limits will be discontinued but capacity limits will remain in place and will be discussed at the next board meeting. Masks are now recommended instead of required. Motion made by Francis Cape and seconded by Marguerite Brown. No vote by Evan Eisenberg. Motion approved.

**b. Proposed Budget 2022-2023** No action.

## **X. Committee Reports**

- **Building**
- **Personnel**
- **Donations**
- **Finance**
- **By Laws**
- **Nominating**
- **FOL Liaison**



# Western Sullivan Public Library

- Executive
- Outreach

Motion made to go into Executive session at 6:34 pm. Motion made by Marguerite Brown and seconded by Francis Cape. Approved by Unanimous consent. Exited at 6:36 pm.

## **XI. Dates to Remember**

- a. See monthly online newsletter**
- b. Trustee Training Registration**

## **XII. Correspondence**

- XIII. Adjournment** Motion made to adjourn by Marguerite Brown and seconded by Kevin McDonough at 6:39pm.

**Next Meeting: Monday, March 14, 2022, 5:30pm, location tba**