

**Approved Minutes of the Board of Trustees Regular Meeting  
Video Conference due to COVID-19 Pandemic  
June 14, 2021**

**Members present:** Marge Brown, Francis Cape, Evan Eisenberg, Kevin McDonough, Amber Novikov, Chris Peacock, Linda Pomes, Pam Reinhardt, Barbara Winfield

**Staff present:** Audra Everett

**Call to Order**

At 5:32 pm the meeting was called to order by President Chris Peacock.

**Adoption of Agenda**

Motion by Kevin McDonough, seconded by Linda Pomes to adopt the agenda as amended.  
Approved by unanimous consent.

**Moment of Silence**

In honor of Beth Peck, former Board Trustee and longtime library supporter.

**Public Comment Period**

**Approval of Minutes**

Pam Reinhardt moved, Marge Brown seconded the approval of May 10 minutes. Approved by unanimous consent.

**Financial Reports**

On a motion by Barbara Winfield, seconded by Pam Reinhardt, the Treasurer's Report for May was approved by unanimous consent.

On a motion by Barbara Winfield, seconded by Kevin McDonough, the Financial Reports through June 13, 2021 were approved by unanimous consent.

On a motion by Marge Brown, seconded by Evan Eisenberg, the payment of bills through June 13, 2021 was approved by unanimous consent.

**Director's Report**

(see attached)

**New Business**

- a. Resolution #19 2020-2021 by Kevin McDonough, seconded by Linda Pomes, the RCLS Direct Access Plan 2022-2026 was approved by unanimous consent.
- b. On a motion by Francis Cape, seconded by Barbara Winfield, the 2021-2022 Cleaning Contract (as amended) with Mary Ann Paparella was approved by unanimous consent.

- c. On a motion by Kevin McDonough, seconded by Francis Cape the Extension of Fines Free will continue. Approved by unanimous consent.
- d. The Fee Schedule from July 1, 2021 to June 30, 2022 for Patrons whose Legal Residence is outside the Ramapo Catskill Library System was approved by unanimous consent. Motion by Linda Pomes, seconded by Pam Reinhardt.
- e. The Rules of Governance for the Board of Trustees of Western Sullivan Public Library was revised in the Preamble and Section 8 regarding Remote participation. Motion by Kevin McDonough, seconded by Marge Brown, approved by unanimous consent.

#### **Old Business**

- a. The Anti-Discrimination and Anti-Harassment Policy was revised updating the Board of Trustees Personnel Chair on a motion by Linda Pomes, seconded by Pam Reinhardt. Adopted by unanimous consent.
- b. Motion to accept the revision (Phase 6) of the Reopening Plan to be reviewed on a monthly basis was made by Evan Eisenberg, seconded by Marge Brown and approved by unanimous consent.
- c. Motion to approve the bid from Flynn Refrigeration of \$18,398 with the stipulation that he provide us with brand name of equipment, with warranties and necessary permits. We may withdraw acceptance of the bid if responses are not satisfactory. Motion by Evan Eisenberg, seconded by Barbara Winfield. Approved by unanimous consent.

#### **Committee Reports**

Building - Jeff parking lot  
Personnel - Met with Audra  
Donations - \$200 Delaware Free Branch, \$100 WSPL  
Finance  
By Laws  
Nominating - looking for officers for next year  
FOL Liaison -letter to renew membership  
Executive

#### **Dates to Remember**

Monthly on-line newsletter  
RCLS Trustee Trainings

#### **Correspondence**

None

#### **Adjournment**

Motion by Marge Brown, seconded by Amber Novikov, the meeting was adjourned at 6:47 pm.  
Approved by unanimous consent.  
Linda Pomes  
Secretary