



Western Sullivan Public Library

Approved Minutes of the Board of Trustees Regular Meeting Tusten- Cochection Branch March 09, 2020

Members present: Evan Eisenberg, Kevin McDonough, Amber Novikov, Chris Peacock, Linda Pomes, Pam Reinhardt, Heidi Rivera, Barbara Winfield (arrived at 5:15)

Member absent: Marge Brown

Staff present: Audra Everett

Call to Order:

At 5:00 pm the meeting was called to order by President Chris Peacock with the Pledge to the Flag.

Adoption of Agenda

On a motion by Pam Reinhardt, seconded by Kevin McDonough, the agenda was adopted as amended.

Public Comment Period

none

Approval of Minutes

Evan Eisenberg moved and Heidi Rivera seconded, the approval of the February minutes. Unanimously carried.

Financial Reports

Motion by Amber Novikov, seconded by Heidi Rivera, the Treasurer's Report unanimously carried.

On a motion by Evan Eisenberg, seconded by Amber Novikov, the monthly financial reports through March 8, 2020 were unanimously approved.

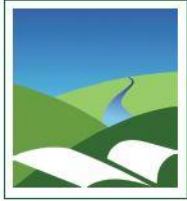
On a motion by Kevin McDonough, seconded by Heidi Rivera, the payment of bills through March 8 2020 was unanimously approved.

Director's Report (see attached)

New Business

a. Tusten Town Board Supervisor Ben Johnson and Board member Jane Luchsinger made a presentation regarding a grant proposal that included community space in our Tusten-Cochection building. No action taken

b. Approval of the MVP platinum health insurance plan through Mike Preis Insurance at a cost of \$125,000 was made on Resolution #11 2019-2020, resolved by Kevin McDonough, seconded by Heidi Rivera, unanimously carried.



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c. Motion to approve the Annual Report to the Community as per the Minimum Public Library Standards in NYS was made by Barbara Winfield and seconded by Heidi Rivera, unanimously carried.

d. Resolution #12 2019-2020 to approve the 2020-2021 Budget was approved unanimously on a roll call vote.

e. The recommendation to hire Laura Moran as a Temporary Library Monitor for 5 hours per week at \$13.32 per hour to replace the employee who is out on short-term disability and PFL was made by Kevin McDonough, seconded by Amber Novikov and unanimously approved.

f. Technology Purchase was postponed until April

g. The recommendation to accept the annual contract from Mobility Elevator and Lift Co. in the amount of \$3,366.25 was made on Resolution #13 2019-2020, resolved by Kevin McDonough, seconded by Evan Eisenberg, unanimously carried.

h. Resolution #14 2019-2020 to designate Barbara Winfield to open the bids April 6 at 5pm at the Jeffersonville Branch. Such designee shall make a record of such bids and offers in such form and detail as the board or agency shall prescribe and present the same at the next regular or special meeting of such board or agency. All bids received shall be publicly opened and read at the time and place so specified and the identity of all offers shall be publicly disclosed at the time and place so specified. At least five days shall elapse between the first publication of such advertisement and the date specified for the opening and reading of bids and offers. Resolved by Kevin McDonough, seconded by Heidi Rivera, unanimously approved.

Resolution #15 2019-2020 to approve payment of \$5,810 to Delaware Engineering for services provided was resolved by Barbara Winfield, seconded by Amber Novikov and unanimously carried.

i. On a motion by Heidi Rivera, seconded by Barbara Winfield, the recommendation to approve the increase of the daily rate for the election personnel from \$100 to \$120 was unanimously approved with Linda Pomes abstaining.

Committee Reports

Building Committee – met recently

Personnel – copies of director's evaluation form being sent to Trustees

Donations – \$10,000 from the estate of Adelaide Schadt

Finance – budget hearing April 13 at 4:30 pm Delaware Free Branch

By Laws – continues to meet

Nominating

FOL Liaison – Audra spoke to Cat, meeting soon

Executive

Correspondence

none



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Adjournment

On a motion by Kevin McDonough, seconded by Barbara Winfield, the meeting was adjourned at 6:29 by a unanimous vote.

Linda Pomes
Secretary