



Western Sullivan Public Library

**Approved minutes of the Board of Trustees Regular Meeting
Jeffersonville Branch
Oct. 9, 2018**

Members Present: Kevin McDonough, Marge Brown, Pam Reinhardt, Sui-Ling Ruiz, Chris Peacock. Arriving late: Barbara Winfield

Staff Present: Audra Everett

Call to order

At 5:12 p.m. the regular monthly meeting was called to order by President Kevin McDonough with the pledge to the flag.

Public Comment Period

None

Approval of Minutes

On a motion by Marge Brown, seconded by Pam Reinhardt, the minutes of the September meeting were unanimously approved.

Financial Report

Pam Reinhardt moved and Sui-Ling Ruiz seconded approval of the September financial report. The motion passed unanimously. On a motion by Pam Reinhardt, seconded by Marge Brown, the payment of the September bills was unanimously approved.

Director's Report

See attached.

New Business

- On a resolution from Sui-Ling Ruiz, seconded by Marge Brown, the board unanimously approved a change order from contractor Ganem for lintel repair and window caulking.
- On a resolution from Marge Brown, seconded by Pam Reinhardt, the board unanimously approved the transfer of \$826.95 from the Summer Reading Program grant from Assemblywoman Aileen Gunther to the salaries budget line for the employment of the Temporary Library Page during the 2018 Summer Reading Program.



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- Sui-Ling Ruiz made a motion, seconded by Barbara Winfield, to authorize Marge Brown on behalf of the board to apply for a \$50,000 line of credit at JeffBank. The motion was unanimously approved.
- On a resolution from Pam Reinhardt, seconded by Barbara Winfield, the board voted unanimously to accept the 2019 RCLS operating budget, which raises WSPL's member fee from \$1,650.37 to \$2,091.84.
- Following a resolution by Marge Brown, seconded by Sui-Ling Ruiz, the board unanimously approved the hiring of Madison Watson as Library Page at \$11.10 per hour with a start date of 10/16/2018.
- On a resolution by Barbara Winfield, seconded by Sui-Ling Ruiz, the board unanimously approved to accept the \$16,500 bid from DJS Plumbing and Heating to replace the boiler at the Delaware Free Branch.
- Marge Brown made a motion, seconded by Pam Reinhardt, to accept the resignation of trustee Matt Solomon. The motion passed unanimously.

Unfinished Business

- On a motion by Barbara Winfield, seconded by Sui-Ling Ruiz, the board voted unanimously to approve the anti-harassment and –discrimination policy as drawn up by RCLS's legal counsel.

Committee Reports

Building

Personnel

Donations

Finance

ByLaws

Nominating

FOL Liaison

Executive

Dates to Remember -- none

Correspondence -- none

Adjournment

At 6:11 p.m., on a motion by Marge Brown, seconded by Barbara Winfield, the vote was unanimous to adjourn the meeting.