



# Western Sullivan Public Library

**Approved Minutes of the Board of Trustees Regular Meeting  
Tusten- Cochection Branch  
March 12, 2018**

**Members present:** Marge Brown, Evan Eisenberg, Kevin McDonough, Linda Pomes, Pam Reinhardt, Sui-Ling Ruiz, Matthew Solomon, Barbara Winfield

**Staff present:** Audra Everett

**Call to Order:**

At 5:09 pm the meeting was called to order by President Kevin McDonough with the Pledge to the Flag.

**Public Comment Period**

none

**Approval of Minutes**

Marge Brown moved and Matt Solomon seconded, the approval of the February 12 minutes with corrections. Unanimously carried.

**Financial Report**

On a motion by Pam Reinhardt, seconded by Barbara Winfield, the payment of bills was unanimously approved.

On a motion by Sui-Ling Ruiz, seconded by Evan Eisenberg, the financials were unanimously approved.

**Director's Report** (see attached)

**New Business**

a. Marge briefed us on her meeting with the Jeff Bank.

Board entered Executive Session at 5:40 and exited at 5:46.

b. Motion to create a new library page position at a salary of \$11.74 per hour for a 10 hour week was made by Evan Eisenberg, seconded by Marge Brown and unanimously carried.

Motion to approve the Budget for 2018 – 2019 of \$810,149 was made by Sui-Ling Ruiz, seconded by Barbara Winfield. Roll call vote: Marge Brown – abstain, Kevin McDonough – did not vote (not a tie), all others aye.

c. Reviewed the DJS estimates for boiler replacement and will look at other options.

d. Pam Reinhardt moved, Marge Brown seconded the Personnel Policy revisions proposed by the



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By-laws Committee, excluding changes to benefits of part time employees. Unanimously carried.

e. Executive Session - above

f. Marge Brown moved, Sui-Ling Ruiz seconded Resolution #8 2017-2018 to update our wireless system as recommended by John Hurley from RCLS, expanding coverage on all three levels of the Delaware Branch and increasing security for our patrons at a cost not to exceed \$4,000 of state aid money. Unanimously carried.

g. Matt Solomon moved, Evan Eisenberg seconded a motion to complete a 2018 Plans and Progress Small Grants Application by April 6, 2018 with an estimated project schedule for the repointing project.

## **VII. Unfinished Business**

Tabled acceptance of bids until further funding is available.

## **VIII. Committee Reports**

Building Committee – toured Tusten- Cohecton Branch before meeting today.

Personnel – copies of director's evaluation form sent to Trustees

Donations – none

Finance – has completed budget work

Friends of the Library – will be meeting

**IX. Tusten Heritage Community Garden** Report has been received.

## **Adjournment**

On a motion by Marge Brown, seconded by Barbara Winfield, the meeting was adjourned at 6:26 by a unanimous vote.

Linda Pomes  
Secretary