



Western Sullivan Public Library

Approved Minutes of the Board of Trustees Regular Meeting Tusten-Cochecton Branch September 10, 2018

Members Present: Kevin McDonough, Chris Peacock, Linda Pomes (arrived at 5:10), Pam Reinhardt, Matt Solomon, Sui-Ling Ruiz, Marge Brown

Staff present: Audra Everett

Call to order

At 5:00 p.m. the regular monthly meeting was called to order by President Kevin McDonough with the Pledge to the Flag.

Public Comment Period

No public comment

Approval of Minutes

On a motion by Marge Brown, seconded by Chris Peacock, the minutes of the August meeting were unanimously approved with corrections.

Financial Report

Pam Reinhardt moved and Pam Reinhardt seconded, approval of the August financial report. The motion passed unanimously. On a motion by Sui-Ling Ruiz, seconded by Pam Reinhardt, the payment of August bills was unanimously approved.

Director's Report

See attached.

New Business

a. A motion to make line item transfers to close out the 2017/2018 fiscal year as per Year End Transfers report was made by Pam Reinhardt and seconded by Sui-Ling Ruiz, unanimously carried.

b. A motion to move State Grant monies from 2017/2018 fiscal year as per Year End Carry Forwards report was made by Chris Peacock, seconded by Matt Solomon, unanimously carried.

c. Awaiting information from RCLS to update Sexual Harassment Policy to comply with NYState's updated sexual harassment laws.

d. A motion to approve the request for proposal for the replacement of the boilers and lining of the chimney at the Delaware Free Branch was made by Marge Brown, seconded by Chris Peacock, unanimously carried.

e. Discussed the potential of a Village of Jeffersonville proposal

Unfinished Business



Western Sullivan Public Library

a. The grant application and accompanying documents for the public library construction grant to be administered in accordance with the requirements of Education Law #273-a (as amended by Chapter 148 of the Laws of 2014) and Commissioner's Regulations #90.12 was read and duly adopted, and the conditions outlined in the RCLS Assurance letter have been accepted by the Board of Trustees of the Western Sullivan Public Library at a legal meeting on September 10, 2018 for the creation of Teen Spaces and Computers Work Stations for the Tusten-Cochecton Branch as Resolution #1 – 2018-2019, was unanimously approved on a motion by Pam Reinhardt, seconded by Sui-Ling Ruiz.

The grant application and accompanying documents for the public library construction grant to be administered in accordance with the requirements of Education #273-a (as amended by Chapter 148 of the Laws of 2014) and Commissioner's Regulations #90.12 was read and duly adopted, and the conditions outlined in the RCLS Assurance letter have been accepted by the Board of Trustees of the Western Sullivan Public Library at a legal meeting on September 10, 2018 for the rehabilitation of walkways, parking area and replacement of the heating system at the Delaware Free Branch as Resolution #2 – 2018-2019 was unanimously approved on a motion by Marge Brown, seconded by Chris Peacock.

b. Board President Kevin McDonough to sign RCLS Assurance letter and copy of the minutes where the resolution was passed to submit to RCLS.

c. Personnel Policy changes to be discussed at next meeting

Committee Reports

Building

Personnel

Donations

Finance

ByLaws

Nominating

FOL Liaison

Executive

Dates to Remember

Reminder of Legislative Break on September 14 at the Sullivan in Rock Hill.

Correspondence

none

Adjournment

At 5:55, on a motion by Marge Brown, seconded by Sui-Ling Ruiz, the vote was unanimous to adjourn the meeting.

Linda Pomes

Secretary