



Western Sullivan Public Library

DELAWARE FREE BRANCH | JEFFERSONVILLE BRANCH | TUSTEN-COCHECTON BRANCH

Approved Minutes of Board of Trustees Meeting Delaware Free Branch July 10, 2017

All Board Members present except Barbara Winfield
Staff Present: Kristin White, Abram Van Hassel

Call to Order: At 5:32, the regular monthly meeting was called to order by President Kevin McDonough.

Public Comment Period: No public comment.

Approval of Minutes: On a motion by Evan Eisenberg, seconded by Chris Peacock, the unapproved minutes of May were unanimously approved with corrections.

On a motion by Evan Eisenberg, seconded by Chris Peacock, the unapproved minutes of June were unanimously approved.

Financial Report: Due to end of fiscal year, no financial report was presented. On a motion by Marge Brown, seconded by Pam Reinhardt, the approval to pay the June bills was unanimously approved.

New Business:

A presentation on technology replacement and future technology was made by Abram Van Hassel, WSPL Computer Technician.

Director's Report is attached.

There are no changes to the Procurement Policy.

On a motion by Marge Brown, seconded by Chris Peacock, the policy changes of the Bylaw Committee for Personnel: Assistant Director Benefits, Code of Conduct, Community Room Use, Credit Card, Display and Exhibits, and Internal Controls were unanimously approved.

The Independent Contractor Agreement Cleaning Services agreement for 2017-2018 for Mary Ann Paparella in a fixed amount of \$2050 per month for a yearly total of \$24,600 was approved unanimously on a motion by Chris Peacock, seconded by Matt Solomon.

On a motion by Marge Brown, seconded by Evan Eisenberg, Heather Ferber was unanimously appointed as Library Clerk on a permanent part-time basis for 27.5 hours per week at \$11.33 per hour as of June 22, 2017. (change in job title only)

On a motion by Pam Reinhardt, seconded by Matt Solomon, requiring only 1 signature on Crystal Run checks was unanimously approved.

Approved Minutes July 10, 2017



Western Sullivan Public Library

DELAWARE FREE BRANCH ■ JEFFERSONVILLE BRANCH ■ TUSTEN-COCHECTON BRANCH

Unfinished Business:

On a motion by Sue Ruiz, seconded by Evan Eisenberg, approval to go to bid on Delaware Free Branch building improvements as presented by Buck Moorhead at the June meeting was unanimously approved.

The Tusten Heritage Community Garden was approved for 1 year lease update. Motion by Marge Brown, seconded by Chris Peacock, approval was unanimous.

Friends of the Library Report: Friends of the Library will be having a book sale in August.

Dates to Remember: No dates to remember.

Adjournment: On a motion by Marge Brown, seconded by Chris Peacock, the meeting was adjourned at 6:44 by unanimous vote.

Respectfully submitted,
Linda Pomes