



# Western Sullivan Public Library

## **Approved Minutes of the Board of Trustees Regular Meeting Delaware Free Branch October 2, 2017**

**Members present:** Marge Brown, Evan Eisenberg, Kevin McDonough, Chris Peacock, Pam Reinhardt, Matt Solomon, Sui-Ling Ruiz, Barbara Winfield (arrived at 5:05)

**Staff present:** Audra Everett

**Guest:** Buck Moorhead, Architect

### **Call to order**

At 5:03, the regular monthly meeting was called to order by President Kevin McDonough with the Pledge to the Flag.

### **Public Comment period**

No public comment

### **Approval of Minutes**

Pam Reinhardt moved and Matt Solomon seconded a motion to postpone the approval of the September 11 minutes until the next board meeting. The motion was unanimously approved.

Sui-Ling Ruiz made and Matt Solomon seconded a motion to postpone approval of the September 27 Special Meeting minutes until the next board meeting. The motion was unanimously approved.

### **Financial Report**

The board unanimously approved the September financial reports following a motion by Marge Brown and Evan Eisenberg's second.

### **Directors Report** (see attached)

#### **New Business**

##### **a. RCLS Budget**

Marge Brown made a resolution to approve the acceptance of the RCLS budget. Barbara Winfield seconded the resolution, #5 2017-2018, which was unanimously approved.

##### **b. Anser Agreement**

Barbara Winfield made a resolution, #6 2017-2018, to accept the Anser Agreement. Marge Brown seconded, and it was unanimously approved. President Kevin McDonough signed the agreement.

##### **c. DEL Heating/Cooling Maintenance Estimates**

The board unanimously approved the acceptance of DJS Plumbing's bid for heating and cooling



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maintenance of the Delaware Branch, following Pam Reinhardt's resolution, which Evan Eisenberg seconded.

d. Sealed Bids

Bids were opened and will be discussed at the next Building Committee meeting

e. Jeff Bank

The ACH authorization form was signed by Board President Kein McDonough.

f. Library Bookkeeper

No action taken

Unfinished Business

None

**Adjournment**

Barbara Winfield seconded Marge Brown's motion to adjourn, which was unanimously approved at 6:13 p.m.

Linda Pomes

Secretary