



Western Sullivan Public Library

Approved Minutes of the Board of Trustees Regular Meeting Jeffersonville Branch November 13, 2017

Members present: Marge Brown, Evan Eisenberg, Kevin McDonough, Chris Peacock, Linda Pomes, Pam Reinhardt, Sui-Ling Ruiz, Barbara Winfield

Staff present: Audra Everett, Christina Mace

Call to Order

At 5:00 p.m., the regular monthly meeting was called to order by President Kevin McDonough with the Pledge to the Flag.

Public Comment Period

No public comment

Approval of Minutes

Marge Brown moved, and Sui-Ling Ruiz seconded the approval of September 11 Regular Meeting, September 27 Special Meeting and October 2 Regular Meeting minutes with corrections. Unanimously carried.

Financial Report

Bookkeeper Christina Mace made a detailed presentation on the Balance Sheet as of June 30 2018. and Profit and Loss Budget vs Actual.

A motion to allow payment of NYS Retirement Annual Invoice by December 7th, pending arrival of tax appropriation from the Sullivan West School District was made by Sui-Ling Ruiz, seconded by Marge Brown and unanimously carried.

On a motion by Chris Peacock, seconded by Barbara Winfield, the financials were unanimously approved.

On a motion by Barbara Winfield, seconded by Evan Eisenberg, payment of bills was unanimously approved.

Director's Report (see attached)

a. see financial report

b. Library Page

Yukie Tanabe, Library Page at the Jeffersonville branch, resigned as of October 24, 2017. Tammie Vargas has been hired for 12 hours per week as of October 25, 2017 at the rate of \$10.40 per hour.



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c. Library Assistant

The interview committee's recommendation of Kristen Dasenbrock as Library Assistant, responsible for the Children's and Teen programming at WSPL, a full time position with a starting salary of \$23,303.51 with a start date of November 21 2017 was unanimously approved on a motion by Pam Reinhardt and seconded by Chris Peacock.

- d. As the bids received for the repointing project far exceed funds available for the job, a motion to reject all three received bids, so we can proceed with the project on a more limited basis was made by Evan Eisenberg, seconded by Pam Reinhardt and unanimously carried. As we rejected the original bid for the Repointing Project at the Delaware Branch as too expensive, we authorize Buck Moorhead to rebid the Repointing Project reflecting the reduced scope of work. Motion by Pam Reinhardt, seconded by Barbara Winfield, unanimously carried.

e. Committee Meetings

Personnel Committee will meet on November 28th at 4 in Jeffersonville

Finance Committee will meet to begin budget preparation the week of December 4th.

f. Director Position

A motion to appoint Audra Everett as Library Director made by Marge Brown and seconded by Evan Eisenberg was unanimously carried. All compensation will be discussed at a later time.

Unfinished business

These were resolved with the corrections made to the minutes of September 11, 2017.

Committee Reports

The building committee is looking for a handyman, odd jobs person.

Adjournment

On a motion by Marge Brown, seconded by Sui-Ling Ruiz, the meeting was adjourned at 6:22.

Linda Pomes

Secretary