



Western Sullivan Public Library

Approved Minutes of Board of Trustees Meeting March 13, 2017 Tusten-Cochecton Branch

Attendees: M. Brown, K. McDonough, C. Peacock, L. Pomes, P. Reinhardt, B. Winfield, S. Ruiz and M. Solomon.

Staff: Kristin White, Director

Guests: Juliette Hermant, Tusten Heritage Community Garden and Narrowsburg Beautification Group; Evan Eisenberg

Call to Order: The meeting was called to order at 5 p.m. by President Kevin McDonough, followed by the Pledge of Allegiance.

Approval of Minutes: Minutes were approved with corrections. Linda Pomes noted that they be corrected to reflect the fact that due to several absences, the vote to approve the 2017-18 budget required the voice vote of President McDonough to make a majority. Also Approved Unanimously was missing from “Personnel Appointment” and “Unfinished Business” Pam Reinhardt seconded Resolution #22-16/17. Marge Brown moved for, and Linda Pomes seconded, approval of the minutes of the February meeting. The motion passed unanimously.

Financial Report: Pam Reinhardt moved for, and Chris Peacock seconded, approval of the February 2017 financial report. The motion passed unanimously.

Sue Ruiz moved to resolve, and Marge Brown seconded, approval for payment of bills for February 2017. The motion passed unanimously as **Resolution #23 -16/17**.

Director’s Report: See attached.

Kristin White and Chris Peacock attended the NYLA Advocacy Day, in Albany, NY on March 1. Chris Peacock reported that the event was well attended and attendees were very enthusiastic. The legislators seemed very pro-library. Rep. Aileen Gunther was very pleased with our library. Sen. Bonacic is also very pro library - gives all of his discretionary funds to libraries in his district. Sen Bonacic also showed a flyer that was sent to him from a local library showing how much money people and families save by using the library for extracurricular events as well as books, videos and music. Chris Peacock suggested that WSPL think about creating a similar flyer to give out to the public.

New Business:

Tusten Heritage Community Garden Report:

Juliette Hermant Represented the THCG. It was noted that the lease on the Garden is up in May, the question came up as to who legally represents the Community Garden. It is uncertain at this



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time who will sign the new lease and take over the cost of insurance. Juliette Hermant said she would discuss the Board's concerns with the THCG committee and get back to the Board before the lease is up in May.

DEL Building Update: Matt Solomon suggested taking photos of mold damage just to have on record. Kevin McDonough suggested contacting the Code Enforcement Officer for the Town of Delaware to notify him of the alleyway being blocked by items left from the previous proprietor of the flea market.

Restructuring Update: Tabled until next month

Bullet Aid Spending Plan: Table until next month.

Narrowsburg Beautification Group Request:

Juliette Hermant attended on behalf of the NBG regarding a request to apply for a grant to install a drip irrigation system for the flower boxes at the library in Narrowsburg. It would consist of a black tube running across the top of the brick with smaller tubes going into the boxes. The cost would be approximately \$100.00, at no charge to the library. There were several concerns about the proposed drip irrigation system, including the system being unsightly and how the tubes would be attached to the façade. The board expressed an interest in seeing alternative plans, including more environmentally friendly options. Juliette Hermant will take these concerns back to the NBG.

Executive Session: Marge Brown moved to open an Executive Session for the purposive discussing a personnel issue. Linda Pomes seconded and the Board unanimously approved. The session began at 5:48pm and ended at 6:32pm.

Committee Reports:

Buildings: No Report

Personnel: Sue Ruiz handed out a WSPL Timeline for 2017 Evaluation Process of the Library Director, asking Board Members to fill out and return by April 10th.

Donations: No Report

Finance: No Report

Bylaws: The bylaws committee reported that they met before the board meeting and would bring some updates to the board next month.

Nominating: Evan Eisenberg's name was mentioned as a possible trustee to fill out the remainder of Dorothy Hartz' term. Evan was directed to contact Peg Luty at the Jeffersonville School to pick up a petition to get his name on the ballot.



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Local History: No Report

FOL Liaison: The FOL group's future was discussed and the possibilities of dissolving the group to be reorganized at a date in the future.

Executive: No Report

Dates to Remember:

Trustee Recruitment Workshop, RCLS, 5:30PM, April 5

Budget Informational Session, Callicoon, 4:30PM, April 10

Trustee Orientation, Mamakating, 5:30PM, April 18

Budget Vote, 2PM-8PM, April 26

Correspondence: None

Adjournment: The meeting was adjourned at 6:53 pm upon motion of Marge Brown seconded by Linda Pomes. Motion passed unanimously.

Next meeting will be in Callicoon, April 10, 2017 at 5 p.m.

Barbara Winfield
Secretary



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DIRECTOR'S REPORT

Tusten-Cochecton Branch

March 13, 2017

Building: no report

Personnel:

1. We had an issue with one of the RCLS delivery drivers being inappropriate with some of our staff. RCLS has been notified of the behavior and has addressed the issues with the driver and met with our staff.

Professional Development:

1. Kristin attended a SUPLA meeting on February 17th. The meeting was held at the Jeffersonville branch in order to discuss the cash drawer system.
2. Kristin White and Chris Peacock attended NYLA Advocacy Day in Albany on March 1st
3. Kristin attended a Director's Association meeting at Mid-Hudson Library System, along with several other member library Director's. The meeting was to help see how other library system Director Association meetings are held and to hopefully bring back some changes to the way RCLS
4. Kristin attended a RCLS Director's Association meeting on March 8.

Programs/Grants:

1. We have several fun activities planned for March. We have a seed saving workshop and an interactive role-playing workshop featuring characters from Shakespeare's play led by Tannis Kowalchuk. Abram is taking some time to regroup on his computer classes and also reexamine the computer open hours. Storytime is starting up again and will run through the first week in April. All other ongoing activities are still active as well.

Finance:

1. We received two PILOT payments. One check was for \$8,954.42 and the second was for \$570.06 for a total of \$9,524.48

Other:

1. Stephen Hoefler is willing to attend a board meeting for a financial orientation. He would like to meet with the Director, Bookkeeper, and Finance Officer prior to the board meeting. Date needs to be determined by the board.
2. Blue Cloud Commerce, the cash drawer system we use at the Jeffersonville branch, is being implemented in Narrowsburg and Callicoon on March 9th.
3. Kristin will have the 2015 and 2016 stats ready for presentation at the April 2017 meeting.
4. The library in Jeffersonville opened late on February 7, 2017, and the library in Narrowsburg was closed that day due to inclement weather
5. The libraries in Jeffersonville and Callicoon were closed on February 9, 2017, due to inclement weather



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6. The libraries in Narrowsburg and Callicoon were closed on February 13, 2017, due to inclement weather
7. All three branches opened late on March 10, 2017, due to inclement weather