



Western Sullivan Public Library

Minutes of Board of Trustees Meeting December 8, 2014 Tusten-Cochecton Branch

Attendees: M. Brown, D. Hartz, A. Hilton, K. McDonough, L. Pomes, P. Reinhardt, S. Ruiz, M. Solomon Excused Absence: B. Winfield

Staff: Kristin White, Director

Guests: Anie Stanton, Juliette Hermant, Ray Gould, Todd Klikus, and Susan Klikus of the Tusten Heritage Community Garden (THCG)

Call to Order: The meeting was called to order at 5:01 p.m. by President Annie Hilton, followed by the pledge of allegiance.

Approval of Minutes: Minutes of the November meeting were approved unanimously upon motion of Marge Brown, seconded by Matt Solomon.

Financial Report: Report for November unavailable at meeting time. Pam Reinhardt moved for and Linda Pomes seconded approval of payment of monthly bills in December. Motion passed unanimously.

Director's Report: See attached.

New Business:

a) Tusten Heritage Community Garden Presentation

The presentation reported progress to date and tentative plans. The ensuing discussion assessed fall cleanup, the need for and nature of additional fencing, children's workshops, benches, picnicking, signage, and, in particular, beekeeping. A Skype session with Charles, THCG's beekeeper, answered many of the Board's questions but generated others regarding liability, insurance, and the prerogatives and responsibilities of the parties involved in accommodating a community garden. After further research by both THCG and the Board, the conversation will continue in January, with the Narrowsburg Beautification Committee also participating.

b) Marge Brown motioned for and Pam Reinhardt seconded approval of renewal of Workers' Comp Insurance. The motion passed unanimously.

c) Kevin McDonough motioned to resolve, and Linda Pomes seconded, approval of a Procurement Policy as presented by the Finance Committee. The motion passed unanimously as **Resolution # 13 -14/15.**



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d) Kevin McDonough motioned to resolve, and Sue Ruiz seconded, approval of a Tax Cap Override. The motion passed as **Resolution #14-14/15 To Override Tax Cap For 2014-2015 Budget.**

Whereas, the adoption of the 2015-2016 budget for the Western Sullivan Public Library may require a tax levy increase that exceeds the tax cap imposed by stat law as outlined in General Municipal Law Section 3-c adopted in 2011; and

Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it

Resolved, that the Board of Trustees of the Western Sullivan Public Library voted and approved to exceed the tax levy limit for 2015-2016 by at least the sixty percent of the board of trustees as required by state law on December 8, 2014.

Voting by each trustee was as follows:

| | | | |
|-----------|-----|--------------|-----|
| M. Brown | no | D. Hartz | yes |
| A. Hilton | yes | K. McDonough | yes |
| L. Pomes | yes | P. Reinhardt | yes |
| S. Ruiz | yes | M. Solomon | yes |

Committee Reports:

Postponed until January.

Friends of the Library Report: FOL is seeking dry storage for the Kohler book sales collection.

Adjournment: The meeting was adjourned at 6:54 upon motion by Marge Brown, seconded by Linda Pomes. Motion passed unanimously.

Next meeting will be at Callicoon on January 12 at 5 p.m.

Dorothy Hartz
Secretary



Western Sullivan Public Library

DIRECTOR'S REPORT

Tusten-Cochecton Branch

December 8, 2014

Building:

1. Kristin has two estimates for repairs to the roof in Jeffersonville. We are waiting for one more estimate before moving forward.

Personnel:

1. Rose Chiochi, Library Assistant and Adult Programmer, has resigned her position effective December 12, 2014. We have started the process for finding a suitable replacement.

Professional Development:

1. Kristin attended a SUPLA meeting on December 21. Tracy Allen, director at Finkelstein and the Chair for the Direct Access committee also attended.
2. Kristin and Annie Hilton, Board President, attended a workshop at RCLS entitled Open Meetings Law on November 20. The biggest item taken away from the meeting was that we do not need to have resolutions separate from our board meeting minutes. Resolutions in the minutes are sufficient.

Programs/Grants:

1. All program flyers and calendars are on the libguide
2. Some programs have been postponed due to not having an adult programmer on staff. Once a suitable replacement has been found and trained the library will reevaluate all programs. There is a chance that there will not be new programs during January and February depending on how long it takes to find a replacement.
3. We are working several release forms: oral history/recording programs waiver, Program Presenter Waiver, and Volunteer Program Leader waivers

Finance:

1. We received the tax appropriation check for \$627,300.00

Other:

1. All three branches were closed on November 26 due to inclement weather
2. All three branches will be closed on December 24 and December 25 for the Christmas Holiday.
3. All three branches will close at 3PM on December 31 and be closed on January 1 for the New Year's Holiday
4. Kristin will be on vacation at the end of December
5. We submitted a Letter of Agency to RCLS so that RCLS can submit an E-rate application for each library's portion of the fiber network, which in turn reduces ANSER Telecommunications charges.