

**Minutes of Board of Trustees Meeting
August 11, 2014
Jeffersonville Branch**

Attendees: M. Brown, D. Hartz, A. Hilton, K. McDonough, L. Pomes, P. Reinhardt, S. Ruiz, M. Solomon, B. Winfield

Staff: Kristin White, Director; Christina Mace, Bookkeeper

Call to Order: The meeting was called to order at 5:11 p.m. by President Annie Hilton, followed by the pledge of allegiance.

Approval of Minutes: Minutes of the July 14 reorganizational meeting were approved unanimously, with changes as noted, upon motion of Marge Brown, seconded by Kevin McDonough.

Minutes of the July 14 regular meeting were approved unanimously upon motion of Linda Pomes, seconded by Kevin McDonough.

Financial Report: Bookkeeper Christina Mace presented July's end-of-the-year report. A question and answer session clarified the identification and organization of credit and debit balances from month to month. The possibility was noted of opening separate bank accounts for various grants in the new fiscal year.

Marge Brown moved to accept July's financial report, seconded by Linda Pomes. Motion passed unanimously.

Christina also advised the board of a substantial raise in insurance premiums.

A motion for resolution was made by Marge Brown to authorize the director and bookkeeper to secure continuance of liability and umbrella coverage for an amount no greater than \$12, 596.43, whether through present policies or other options to be considered. It was seconded by Linda Pomes. Motion passed unanimously as **Resolution # 3-14/15**.

Also moved for resolution, by Kevin McDonough, seconded by Matt Solomon, was continuance of copayment up to \$1,500 annually for Penelope Kyoshin Lohr, who is no longer enrolled in WSPL employee health insurance due to Medicare. Motion passed unanimously as **Resolution # 4 -14/15**.

Director's Report: See attached.

A motion was made by Marge Brown to approve the director's attendance at a NYLA conference on November 5-8 with expenses as described. Linda Pomes seconded; motion passed unanimously.

A motion for resolution was made by Marge Brown to authorize the director to complete paperwork for the Herman Huber Foundation Trust. Linda Pomes seconded. The motion passed unanimously as **Resolution # 5-14/15**

New Business: Discussion of the Art Peck Memorial Garden was tabled until the September meeting on site in Narrowsburg.

Pam Reinhardt moved to approve the hiring of Michael Carlone as library clerk in Jeffersonville and Narrowsburg for 20 hours per week at the rate of \$11.00 per hour. Barbara Winfield seconded; motion passed unanimously.

Unfinished Business: Committees for 2014-15 were formed as follows:

Building: Pam Reinhardt, Chair; Matt Solomon, Barbara Winfield

By-laws: Dorothy Hartz, Chair; Linda Pomes, Matt Solomon

Donations: Marge Brown

Finance: Pam Reinhardt, Chair; Marge Brown, Kevin McDonough

Nominating: Linda Pomes

Personnel: Kevin McDonough, Chair; Dorothy Hartz, Sue Ruiz

Committee Reports:

Donations: Marge reported that several donations were made in memory of Val Reinhardt.

Friends of the Library Report: FOL reported a profit of approximately \$2,500 from the Jeffersonville Firehouse Book Sale. Their next meeting will be held at the Tusten-Cochecton Branch on September 22. Enlisting new members is a priority.

Correspondence: Thanks were sent to Elvira Brey on her retirement after many years of volunteering.

Open Public Comment Period: None

Adjournment: The meeting was adjourned at 6:28 upon motion of Marge Brown, seconded by Kevin McDonough. Motion passed unanimously.

Next meeting will be at Narrowsburg, September 8, at 5 p.m.

Dorothy Hartz,
Secretary

Resolution # 3-14/15

Resolution to Secure Insurance Coverage

August 11, 2014

At the regular monthly meeting of the Western Sullivan Public Library Trustees held in Jeffersonville, NY, on this date, Marge Brown motioned for Resolution to authorize our director and bookkeeper to secure continuance of liability and umbrella coverage for an amount no greater than \$12, 596.43, whether through present policies or other options to be considered. The resolution was seconded by Linda Pomes and passed unanimously. Voting was as follows:

M. Brown	yes	D. Hartz	yes
A. Hilton	yes	K. McDonough	yes
L. Pomes	yes	P. Reinhardt	yes
S. Ruiz	yes	M. Solomon	yes
B. Winfield	yes		

Dorothy Hartz,
Secretary

Resolution to Continue Employee Copayment**August 11, 2014**

At the regular monthly meeting of the Western Sullivan Public Library Trustees held in Jeffersonville, NY, on this date, Kevin McDonough motioned and Matthew Solomon seconded for Resolution to continue copayment up to \$1,500 annually for Penelope Kyoshin Lohr, who is no longer enrolled in WSPL health insurance due to Medicare. Motion passed unanimously. Voting was as follows:

M. Brown	yes	D. Hartz	yes
A. Hilton	yes	K. McDonough	yes
L. Pomes	yes	P. Reinhardt	yes
S. Ruiz	yes	M. Solomon	yes
B. Winfield	yes		

Dorothy Hartz,
Secretary

Resolution to Authorize Completion of Trust Transaction

August 11, 2014

At the regular monthly meeting of the Western Sullivan Public Library Trustees held in Jeffersonville, NY, on this date, Marge Brown motioned for Resolution to authorize our director to complete paperwork for the Herman Huber Foundation Trust and return it to lawyers for the Honesdale National Bank. The motion was seconded by Linda Pomes and passed unanimously. Voting was as follows:

M. Brown	yes	D. Hartz	yes
A. Hilton	yes	K. McDonough	yes
L. Pomes	yes	P. Reinhardt	yes
S. Ruiz	yes	M. Solomon	yes
B. Winfield	yes		

Dorothy Hartz,
Secretary